



**Minutes of the Community Special Events Task Force Meeting held on March 11, 2008, 1:00pm
Library Board Room, 3500 S. Rural Road, Tempe, Arizona**

Minutes Community Special Events Task Force Meeting March 11, 2008

City Staff Present: Sergeant Joe Schiefer (PD), Sergeant John Ferrin (PD), Commander Kim Hale (PD), Buck Rogers (PD), Allyson Roesch (PD), Kay Pence (PD), Bob Albin (Parks), John Brusky (TD), Kay Savard (Tax & License), Dilanna Wilstead (Light Rail), Joe O'Connor (P&R), Laura Guerrero (RM), Jeff Tamulevich (Signs/Use Permits), Ron Coleman (WUD), Lupe Hernandez (Environmental), Karl Stephens (ADA), Jared Wilson, (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Mick Hirko (TEAM), Shannon Crane (DCB), Pete Colantano (SWAT), Carla Olson (REI), Shannon Bodnar (MDA), Kathy McCulla (American Cancer Society), Tanya Chavez (COT Transportation), Tim Farley (Tempe Sister Cities).

Meeting convened at 1:00 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. There are no events for Final Review

II. Events for Initial Review

- A. Easter Egg Hunt, Saturday, March 22, 2008 (Kiwanis Park South Soccer Fields): Buck Rogers made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulation.
- B. Budweiser Beer Garden and Wine Tasting, Saturday and Sunday, March 29 & 30, 2008 (95 West 4th Street): Jeff Tamulevich made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulation.
- C. MDA Stride and Ride, Saturday, April 5, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulation.

- D. Bike-a-Palooza, Saturday, April 5, 2008 (Kiwanis Park South Parking Lot): Karl Stephens made a motion to approve this event. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event.
- E. REI Paddle Demo Day, Saturday, April 5, 2008 (Kiwanis Park Lake): Commander Hale made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Relay for Life, Saturday and Sunday, April 5 & 7, 2008 (Marcos de Niza High School): Jonni Wolfe made a motion to approve this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event.
- G. 2.4 Open Water Swim, Sunday, April 6, 2008 (Arts Park Launch): Chad Holmes made a motion to approve this event with the stipulation that a police off-duty agreement was received. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve the event with the mentioned stipulation.
- H. Ford Ironman Arizona, Sunday, April 13 2008 (Tempe Beach Park, Town Lake and city streets): Karl Stephens made a motion to approve this event with the stipulation that insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulation.
- I. Splash n Dash Spring Series, Thursday, April 17, Saturday, May 3, Thursday, May 15 and Saturday, May 24, 2008 (Arts Park Launch): This event application was tabled until March 25th.
- J. Childsplay Gala, Friday, May 2, 2008 (Tempe Center for the Arts): This event was withdrawn from the Special Event process.

III. Events Pending Approval of Special Event Liquor Licenses

- A. Tempe Sister City Corp. for Bud Beer Garden and Wine Tasting, Saturday and Sunday, March 29 & 30, 2008 (95 W. 4th St.): Jeff Tamulevich made a motion to approve this license with the stipulation that insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the license with the mentioned stipulation.
- B. Tempe Convention and Visitors Bureau for Ironman Arizona, Friday, April 11 & Tues, April 15, 2008 (Tempe Arts Park): Karl Stephens made a motion to approve this license request with the stipulation that insurance requirements were met. It was seconded by Ron Coleman. It was the consensus of the committee to approve the license with the mentioned stipulation.
- C. Childsplay, Inc. for Gala, Friday, May 2, 2008 (Tempe Center for the Arts): This application was withdrawn from the Special Event process.

IV. Events Pending Approval of Extension of Premise

- A. Monti's La casa Vieja, Sunday, April 13, 2008 (100 S. Mill Ave.): Ron Coleman made a motion to approve the extension request. It was seconded by Jared Wilson. It was the consensus of the committee to approve the request.

V. Events for Post Review

- A. Home Depot Contractor Trade Show on Feb 28: No problems reported.
- B. Skirt Chaser 5K on Feb 29: No problems reported.
- C. Heart Walk on Mar 1: Lots of trash required the need for additional roll-offs. Freeway barricading was not set up.
- D. Catch-A-Wave on Mar 1: No problems reported.
- E. Experience Tempe...One Taste at a Time on Mar 2: No problems reported.
- F. IKEA Safety Day on Mar 8: No problems reported.
- G. Desert Sprints Regatta on Mar 8: No problems reported.
- H. Walk for Wishes on Mar 8: No problems reported.
- I. Great AZ Beer Festival on Mar 7-9: There was a problem with a couple of vendors and it resulted in them being shut-down. The event promoter was very cooperative and supportive.

Meeting adjourned at 1:41pm.

The Committee's next meeting is March 25, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor